

Wisconsin Department of Public Instruction
 December 1 Federal Data Collection for Child Count, FAPE, Exit Reports (FY05)
 Data Format for Electronic Reporting/Upload
 (Note: Child Count beginning date will be Wednesday, December 1, 2004)

Child Count: 12/1/2004

Exit: 12/2/2003-12/1/2004

Student Record Definition: Only a caret (^) delimited file will be accepted for file upload. The final file must include every student reported last year, plus any new students with disabilities who have entered since last December 1. Only the records for the agency signed on to the system will be allowed for their data file. No records will be allowed from another public agency.

Field	Length	Type	Default	Data Description
1	4	Numeric	Required	Current Year: 2005 = School Year 2004-2005, for data reported on 12/01/2004. Enter as four digit year.
2	4	Numeric	Required	Public Agency of Responsibility (Agency Fape): 4 digit numeric code (leading zeros if necessary) assigned by the Department of Public Instruction to the public agency responsible for the free appropriate public education (FAPE) for this student, generally the district of residence.
3	2 8 1	Alpha Numeric Alpha	Required Required Required	Student Identification Code: 11 digit code—composed of: (ex: AB01011990F) First two letters of student's last name Birth date of MMDDYYYY (month, day, year) Gender: M = MALE, F = FEMALE
4	2	Numeric	Required 01	Tiebreaker: Two digit numeric code assigned by the reporting agency beginning with 01 (ex: 01–99, no 00). DPI will automatically assign TB when a new student is entered online.
5	50	Alpha	Required	Student Last Name: Alpha characters only, no commas, no punctuation, no spaces, no apostrophes, only the hyphen may be used for hyphenated names.
6	20	Alpha	Required	Student First Name: Alpha characters only, no commas, no punctuation, no spaces, no apostrophes, only the hyphen may be used for hyphenated names.
7	20	Alpha	Optional	Student Middle Name: Alpha characters only, no commas, no punctuation, no spaces, no apostrophes, only the hyphen may be used for hyphenated names.
8	15	Alpha	Optional	Student Suffix: Field may be used for JR, III, etc.
9	108	Alpha	Optional	Student Former Name: In case of name change, enter former name. Field may also be used for nicknames in parenthesis.
10	8	Numeric	Required	Student Birth Date: Composed of eight digits with no slashes or dashes, etc. In the format MMDDYYYY (month, day, year).
11	1	Alpha	Required	Student Gender: One character code for student's gender. M = MALE F = FEMALE
12	1	Alpha	Required	Race/ethnic category: H = Hispanic, A = Asian/Pacific, I = American Indian/Alaskan, B = black, W = white
13	9	Numeric	Optional	Social Security Number: Optional for all reporting. Nine digits, numeric only.

Field	Length	Type	Default	Data Description
14	2	Alpha/ Numeric	Required	Grade Level Placement: Two character code for the student's grade. PK = Pre-Kindergarten Includes: Special Education for Birth through Age 2, Early Childhood Special Education-Age 3, Early Childhood Special Education-Age 4, Early Childhood Special Education-Age 5, Chapter 1 Preschool, and Head Start K3 = 3 Year Old Kindergarten K4 = 4 Year Old Kindergarten KG = Kindergarten
				01 = Grade 1 02 = Grade 2 03 = Grade 3 04 = Grade 4 05 = Grade 5 06 = Grade 6 07 = Grade 7 08 = Grade 8 09 = Grade 9 10 = Grade 10 11 = Grade 11 12 = Grade 12
15	3	Alpha	Required	Primary Disability: For unduplicated counts of students, the primary disability under which this student will be counted. Valid codes: CD, H, SL, V, EBD, OI, OHI, LD, A, TBI, DB or SDD. Secondary Disability: Y = Yes or N = No
16	1	Y or N	N	cognitive disability
17	1	Y or N	N	hearing impairment
18	1	Y or N	N	speech or language impairment
19	1	Y or N	N	visual impairment
20	1	Y or N	N	emotional behavioral disability
21	1	Y or N	N	orthopedic impairment
22	1	Y or N	N	other health impairment
23	1	Y or N	N	specific learning disability
24	1	Y or N	N	autism
25	1	Y or N	N	traumatic brain injury
26	1	Y or N	N	deaf-blind
27	1	Alpha A – G, I – J	Required	Education Environment (Federal definition): A = Ages 6-21: 0-20% removed from regular education peers B = Ages 6-21: 21-60% removed from regular education peers C = Ages 6-21: More than 60% removed from regular education peers D = Ages 6-21: Public separate school E = Ages 6-21: Private separate school F = Ages 6-21: Public residential facility G = Ages 6-21: Private residential facility I = Ages 6-21: Hospital J = Ages 6-21: Homebound

Field	Length	Type	Default	Data Description
		Alpha L – R	<i>Continued</i> Required	Education Environment (Federal definition): L = Ages 3-5: Early childhood-general setting M = Ages 3-5: Early childhood special education setting N = Ages 3-5: Home O = Ages 3-5: 3 Hours of Less outside the home P = Ages 3-5: Part-time early childhood/part-time early childhood special education setting Q = Ages 3-5: Residential facility R = Ages 3-5: Separate school
28	1	Y or N	N	Related Services being delivered: Y = Yes or N = No psychological services
29	1	Y or N	N	school social work
30	1	Y or N	N	occupational therapy
31	1	Y or N	N	audiology services
32	1	Y or N	N	speech/language pathology as a related service
33	1	Y or N	N	physical therapy
34	1	Y or N	N	transportation services
35	1	Y or N	N	school health services
36	1	Y or N	N	counseling services, including rehabilitation counseling
37	1	Y or N	N	medical services (diagnostic or evaluation)
38	1	Y or N	N	orientation and mobility (V only)
39	1	Y or N	N	educational interpreting
40	1	Y or N	N	recreation
41	1	Y or N	N	other related services
42	1	Y or N	N	assistive technology
43	1	Y or N	N	Public Placement in Private School/Facility: Was this student placed in a private school or facility for special education by this FAPE agency? Y = Yes or N = No
44	1	Y or N	N	Public Placement in Public Facility: Was this student placed in a public school or facility for special education (DHFS, etc.) by this FAPE agency? Y = Yes or N = No
45	1	Y or N	N	Parent Placement in Private School: Was this student placed in a private school by his/her parents, but is receiving public special education? Y = Yes or N = No
46	1	Y or N	N	Corrections Placement: Is this student receiving special education services in a facility where student offenders are placed through a judicial proceeding, including short-term detention facilities (community based or residential), state or county corrections? Y = Yes or N = No
47	1	Y or N	N	Open Enrollment: Is this a non-resident student being served in your district under open enrollment? Y = Yes or N = No

Field	Length	Type	Default	Data Description
48	1	Alpha C, E, N, or I	Required	Child Count Status: C = Eligible for IDEA Child Count E = Student has Exited special education since the last child count. If this Status Code is used, enter reason for exiting – field #49. N = Student has an impairment, but Not eligible for IDEA Child Count. I = Invalid student identification code – used only when another student identification code replaces this one.
49	3	Alpha/ Numeric	Z99	Reason Student Exited from Special Education: Required if the Child Count Status Code is E = Exited. A00 = Graduation with diploma - Including GEDO#2 B00 = Graduation with certificate - Including GEDO#1 C00 = Reached maximum age Dropped out: D01 = Dropped Out D02 = Expulsion (no services) D03 = Runaways D07 = Unknown (ages 14 and under) E00 = Deceased Returned to Regular Education: F02 = Returned to Regular Education – No Longer Eligible F03 = Home Schooled F07 = Private Schools F09 = Preschooler removed by parent Moved, Known to be Continuing in Education: G01 = Moved, known to be continuing in another agency, (enter valid district number in field #50). G02 = Transferred Out of State G04 = Treatment Facility G05 = Correctional Facility G06 = Other (Specify, enter reason in field #51.) G07 = Moved to unified high school G08 = Resident, but open enrolled in another district, (enter valid district number in field #50).
50	4	Numeric	0000	Agency Number for Students Known to be Continuing in Another Public Agency, Exit Reason Code G01 or G08: Four digit numeric code with leading zeros, if necessary.
51	30	Alpha		Exit Basis: Specify the reason for exit. Required for Exit Code G06.
52	4	Numeric	Required	Agency (District Number) Where Enrolled: The Public Agency where this student is enrolled. Defaults to the Public Agency of Responsibility Number. Four digit numeric code with leading zeros, if necessary.

Field	Length	Type	Default	Data Description
53	4	Numeric	Required	Attendance Agency School Number: Four digit numeric code (with leading zeros, if necessary) assigned by the Department of Public Instruction to identify the school assigned administrative responsibility for reporting a student's enrollment (PI-1290) data. DHFS and DOC use the DPI assigned code for the facility. See the PI-1290 Data Definitions for more information on school number.
54	4	Alpha/ Numeric	Required	<p>Physical Location of Education Program: Where the majority of the student's educational program is being provided.</p> <p>L001 = Public school as identified by the agency/school code in fields #52 and #53.</p> <p>L002 = RCC – residential care center</p> <p>L004 = Hospital</p> <p>L006 = Out of State</p> <p>L008 = Home</p> <p>L010 = County corrections</p> <p>L012 = Alternative/Neutral Site</p> <p>L014 = Private School (not a RCC)</p> <p>L016 = Vocational/Technical School</p> <p>L018 = Head Start/Day Care Facility</p> <p>L020 = Other</p>